

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT #2  
Meeting of the Board of Commissioners  
June 22, 2017  
East Adams Rural Healthcare  
Conference Room  
Ritzville, WA

AGENDA

- I. Call to Order
- II. Additions or Corrections to the Agenda
- III. Approval of Minutes  
Board Meeting May 25<sup>th</sup>, 2017
- IV. Consent Agenda
  - a. Director of Nursing Reports
  - b. EMS Report
- V. Medical Staff Report - Dr. Sackmann
- VI. CEO Report - Gary Bostrom
- VII. Committee Reports
  - a. Finance Committee
    - i. Financials-May
    - ii. Approval of Warrants and Vouchers
- VIII. Old Business:
- IX. New Business:
  - a. Surplus Items
- X. Public Comment
- XI. Next Board Meeting July 27, 2017 at 5:30pm – Conference Room
- XII. Adjourn

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
 East Adams Rural Hospital  
 903 S. Adams  
 Ritzville, WA 99169  
 Meeting of the Board of Commissioners  
 May 25, 2017

PRESENT:	Eric Walker	Chairman
	Jerry Snyder	Vice Chairman
	Ross Heimbigner	Past Chairman
	Stacey Plummer	Secretary
	Jerry Crossler	Commissioner
	Gary Bostrom	CEO/CFO
	Charles Sackmann, MD	Chief of Staff
	Brenda Herr	CNO
	Dina McBride	COO

ABSENT:

GUESTS: Ritzville Journal, Stephen McFadden

There were 2 community member present.

The meeting was called to order at 5:30pm by Eric Walker, Chairman

#### INTRODUCTIONS

None

#### ADDITIONS AND CORRECTIONS

Add Notifications under New Business. Also, add that Eric Walker will be attending the Chelan Conference.

#### APPROVAL OF MINUTES

Jerry Snyder made a motion to approve the April 27, 2017 meeting minutes as presented and corrected. The motion passed.

#### CONSENT AGENDA

The consent agenda was accepted subject to question.

CNO report-see attached

Stacey asked for an explanation of COHE. Brenda and Dr. Sackmann explained it is the Centers of Occupational Health & Education.

#### MEDICAL STAFF REPORT

The big discussion was the Provider Retreat that is being planned. Its main focus is on manpower requirements and what exactly we need. The meeting that Dr. Sackmann and Gary Bostrom had

with Samaritan CEO and guests went very well. Samaritan is working on becoming a Level 3 ER so we will be able to transport additional patients to them.

## **CEO REPORT**

See Attached

Stephen McFadden briefed that the Maternity Leave Bill is probably not going to pass, but the non EMT drivers' bill may. He also stated that Bill 2202 has passed which is requiring EMT's to pay into the fire fighters retirement system.

Jerry Snyder asked where we were on the Home Health needs in Adams County. Dr. Sackmann explained that at the time the issue is still lack of manpower.

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

See attached

### **CFO REPORT**

See attached

## **WARRENTS & VOUCHERS: EARH**

Stacey Plummer presented the following warrants for approval Accounts Payable Warrants #54975 to #55084 for the amount of \$296,193.58 and an additional \$220,728.54 was for payroll direct deposits and \$85,779.19 for payroll tax deposits.

Motion to approve made by Ross Heimbigner. All approved. The motion passed.

## **OLD BUSINESS**

Correction to April 27, 2017 minutes – Eric Walker is attending the Chelan conference.

## **NEW BUSINESS**

Brian discussed the landscaping bid we received from Naturescape at the Finance committee meeting. Skone was an additional suggestion for bids. However, they do not do actual landscaping. The bid from Naturescape is \$35,000. Original budget for landscaping is \$32,500. It was discussed as to whether go with the bid even though over budget or continue to look for another company. Jerry Crossler made a motion to approve the bid with Naturescape as is. Jerry Snyder second the motion. Motion passed with one opposed.

Gary Bostrom asked for a fund request for the 4<sup>th</sup> of July fireworks in the amount of \$1000. Jerry Crossler made the motion, seconded by Stacey Plummer. Motion passed.

Stacey asked that the Board be notified of events happening at the hospital. Dina said she would talk to the managers regarding upcoming events.

## **PUBLIC COMMENT**

None

Next regular Board meeting will be June 22, 2017 at 5:30pm downstairs in the conference room.

Board takes a 10 minute break before reassembling for Executive Session

**Executive Session**

- a. Legal issue
- b. Sale of Property

Board went into Executive Session at 6:34pm

Board came out of Executive Session at 7:07 pm.

Jerry Snyder made the motion to authorize Mr. Bostrom to engage Kiemle & Hagood to act as agent to sell the Care Center property, with the asking price to be set by Mr. Bostrom at the time of contract execution. Motion passed.

Jerry Crossler made a motion to adjourn, seconded by Jerry Snyder. The motion passed.

The meeting was adjourned at 7:10 pm.

Respectfully submitted,

Tanya Rodriguez  
Administrative Assistant

CNO Board Report  
June 2017

Did get more items from the Christ Clinic

Held a Teddy Bear clinic, had quite a few kids here. Helicopter was unable to land

8 swingbeds. Been busy on the floor and in ER lately

Evaluations are current

Hired a Day LPN, and an Aide

Continue with my classes in Moses Lake.

Providers to completed their annual COHE training and Compliance Training complete.

Working with Ryan and Sarah to get the Functional Maintenance program going for the residents.

Working with Sarah in activities now that Dorcy is gone.

Was out one week for graduation and bereavement days

Respectfully,  
Brenda Herr RN CNO

May 2017 AMBULANCE RUNS								
UNIT	TRANSPORT	EARH	REFUSAL/ NON- INJURY	CANCEL/ UTL/POV	TREAT & RELEASE	OTHER FACILITY	LIFT ASSIST/ Standby	TOTAL
964	10	18	8	4		1	1	42
963								0
967								0
966	1	2					1	4
ALL								46
UNIT	STARTING MILEAGE	ENDING MILEAGE						TOTAL MILEAGE
964	91996	93705						1,709
963	78789	78789						0
967	54572	54573						0
ALL								1,709
966	35779	35920						141
ALL								1,850

2016 YTD Total 609 runs

2017 YTD Total runs 208 runs

34% Complete

Month 2016 58 runs

Month 2017 46 runs

Increase/Decrease of -12 from May 2016

-60 runs from 2016

Adams County Public Hospital District No. 2  
DBA: East Adams Rural Healthcare

CEO Report  
June 2017

1. We are preparing for the 3<sup>rd</sup> of July fireworks that will be held at the Care Center.
2. We have EACC for sale and there is an advertisement on our website and the realtor is actively trying to sell the facility.
3. Mobile MRI is going to move to Fridays this month.
4. The drywells and concrete replacement beside the clinic have been both completed.
5. Our landscaping has begun and should be completed within three weeks. The landscaping has been slowed down with the need of a concrete walkway between the Clinic and the PT building. The concrete will be installed and then the landscaping will continue in that area.
6. We will be looking at possible additional parking next spring as was planned for in front of the old administration building.
7. The WRHAP group will be meeting the Sunday prior to the Chelan meeting in June.
8. Eric and I met with the Columbia Health System June 14<sup>th</sup> to review an inter-local agreement draft. There are 8 facilities participating, Columbia Basin, Coulee Community, East Adams Rural Healthcare, Lincoln, Odessa Memorial, Othello Community, Quincy Valley and Samaritan. With a population base of over 100,000 we may have more bargaining power than we have individually. We are meeting monthly. We should be bringing an inter-local agreement to the board within the next 30 days for their approval to move forward. We are looking at possible group purchasing or a call center for a couple of ideas.
9. I signed a support letter to Medication Review for a grant, via the institute for Telehealth to help spur cost effective access to specialty medical care via telemedicine conferencing. The grant will help offset the cost of tele video conferencing equipment for both the provider side and the patient side.

Gary Bostrom CEO/CFO