

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT #2

Meeting of the Board of Commissioners

June 25th, 2025

East Adams Rural Healthcare

Conference Room

Ritzville, WA

- I) Call to Order
- II) Additions or Corrections to the Agenda
- III) Public Comment
- IV) Approval of Minutes-Regular Board Meeting Minutes May 28th, 2025
- V) Consent Agenda
  - i) Chief Nursing Officer Report
  - ii) HR Report
  - iii) Quality Report
- VI) Medical Staff Report
- VII) CEO Report
- VIII) Committee Reports
  - i) Finance Committee
    - (1) Financials – May
    - (2) Approval of Warrants and Vouchers
  - ii) Building Committee
  - iii) Compliance Committee
- IX) Old Business
- X) New Business
  - i) ACO Certification
  - ii) Resolution 25-06; Transfer EMS funds
  - b) Executive Session
    - i) Medical Staff Credentialing
    - ii) RCW 42.30.110(d) Contract negotiations and RCW 42.30.110(g) Review the performance of a public employee
- XI) Next Board Meeting July 23rd, 2025, at 3:30 p.m.
- XIII) Adjourn

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
East Adams Rural Hospital  
903 S. Adams  
Ritzville, WA 99169  
Meeting of the Board of Commissioners  
May 28, 2025

PRESENT:	Riley Hille	Board Chair
	Eric Walker	Vice-Chair
	Matt Kubik	Commissioner/Secretary
	John Kragt	Commissioner
	Dan Duff	Commissioner
	Corey Fedie	CEO
	Matt Gosman	CFO
	Lexie Zuver	Chief of Staff
	Lurisa Sackman	CNO

There were six community members present.

Board Chair, Riley Hille called the meeting to order at 3:30 p.m.

**INTRODUCTIONS-None**

**ADDITIONS AND CORRECTIONS-None**

**PUBLIC COMMENT-None**

**APPROVAL OF MINUTES**

The April 23rd regular board meeting minutes were presented. Commissioner Eric Walker made a motion to approve the minutes as presented. Commissioner Matt Kubik seconded. The motion passed.

**CONSENT AGENDA**

Board Chair, Riley Hille, polled the Board if they would like anything off the consent agenda moved to the regular agenda. Nothing was requested.

**MEDICAL STAFF REPORT**

Dr. Zuver reported that the Med Staff met on May 15<sup>th</sup>. The PA collaborative agreements are all completed per the new guidelines. We are still waiting for the attorney to complete the bylaw updates. We now have a pacemaker interrogation device that can be used in the ED to manipulate a pacemaker. This was given to us by Abbott at no cost. Our first report from Avel showed that we used the service thirteen times in the first month. Staff are still on the learning curve of when to use it. There is also the option to include language services with ACL through Avel. We are researching that option now. The first Utilization Review was completed in May. This will be completed on a quarterly basis through Med Staff. Commissioner Eric Walker asked about dermatology services. Dr. Zuver said that they had canceled a few times and there was some miscommunication, however, providers are actively sending referrals to them, and they will continue to provide services here. Commissioner Eric Walker asked about interocular pressure checks. Dr. Zuver said she found a few options; the cost would be approximately \$1,000. Dr. Zuver will discuss it further with the Nurse Manager.



## **CEO REPORT- See attached.**

Corey shared information regarding the Rural Health Collaborative which consists of a group of hospitals. The benefits of joining include reduced lab product expenses and help with provider credentialing. We would see cost savings of approximately \$5,000 on lab supplies alone. The cost of participating is \$20,000 per year. Commissioner John Kragt asked Commissioner Eric Walker his thoughts on leaving the GCHA group. Commissioner Eric Walker said at this point there would be no loss. Our annual dues would be pro-rated. The Board unanimously agreed to join the Rural Health Collaborative. Corey reported that we have an interim CFO coming next week to fill the gap while still actively recruiting for a permanent replacement.

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

#### **CFO REPORT – See attached.**

Matt reported a modest income for April. Revenues continue to be strong while expenses remain moderately down. We have decreased operating expenses, which have been offset by an increase in staffing expenses. We are taking care of more patients and providing a higher level of care. Matt suggested looking for additional funding aggressively. AR has increased slightly due to a duplicate payment that had to be paid back. Collections are strong due to increased revenues. The billing/revenue team has been working hard and MultiCare continues to help. Commissioner John Kragt asked about the prediction for May. Matt said he believes that May will be strong. We currently have no swing bed patients so there will be a dip in June. We will be receiving the Distressed Hospital Funds; however, the amount is unknown. Corey said that the PEBB reduction will not affect CAH. Matt shared that we are being affected by tariffs through cost and availability of products. Matt gave a brief farewell speech.

### **WARRANTS & VOUCHERS**

Commissioner Matt Kubik presented the following warrants for approval Accounts Payable Warrants #68470 to #68514 for \$302,728.87. Commissioner John Kragt made a motion to approve the warrant voucher, Commissioner Eric Walker seconded. Motion passed unanimously.

**BUILDING COMMITTEE**-No meeting was held.

**COMPLIANCE COMMITTEE**-No meeting was held.

**OLD BUSINESS**- None

### **NEW BUSINESS**

Derek and Susan Schaefer were in attendance to share the latest updates on the Homestead Avenue project. There is a Travel Plaza Truck Stop that will be coming soon. The land has been annexed into the City of Ritzville and is zoned commercial/mixed use. There will be a variation of new homes being built with a true community feel. There will be an HOA fee associated with these homes. Lab Manager, Dan Crisp shared that the new truck stops could be a huge driver of services from DOT exams to blood draws.

Lurisa Sackman presented the 2025-2026 QAPI plan to the Board. There were no significant changes. Board Chair Riley Hilled signed.

The Board went into an executive session at 4:37 p.m. to discuss Medical Staff Credentialing. The estimated length of the executive session was 15 minutes. The Board came out of executive session at 4:52 p.m.

Commissioner Matt Kubik made a motion to reappoint Rose Jones, seconded by Commissioner Dan Duff. Motion passed unanimously.

Commissioner Dan Duff made a motion to adjourn the meeting, seconded by Commissioner Matt Kubik. Motion passed unanimously.

The meeting adjourned at 4:53 p.m.

Respectfully submitted,  
Kylie Lasen, Executive Assistant



## CNO Board Report

June 25, 2025

1. We have come up with some new changes in the clinic including using vital signs machines instead of doing this manually, resolving some IT issues with medication refills and this process improvement has brought our productivity up for the MA's. We have had staff out for various reasons which prompted us to make these changes, and we have seen remarkable success with it.
2. The last two weeks were Nursing Assistant Week. We had some fun games and activities to show our appreciation for our NA-Cs.
3. ACO notification to all Medicare patients is going to be sent out within the next week to ensure that all our patients that qualify are utilizing the resources they are eligible for such as Annual Wellness Visits.
4. We have started to see an increase in pain clinic, after almost 9 months of working this back up. Austin's schedule changes last summer hit us hard, but we have regained some momentum with this program.
5. Our new clinic manager has started and is working hard to help build more programs for the clinic, collaborating with our nurse manager on what services we can offer. He is excited to take on the challenges we see with the mobile clinic and other service lines.
6. Sports physicals will be offered in August in both Ritzville and Lind, as well as Othello has asked us to come out to the schools to help them with this. We are working out all the logistics for all this and will be advertising them well in advance.

Sincerely

Lurisa Sackman, RN, MSN, CRRN, CNO

# Job Openings

Department	Job Opening	Date Open	Status	Notes
Administration/Business Office	Accountant	05/30/2024	Filled	Orientation 6/19/2025
Plant	Housekeeper	10/28/2024	Filled	Orientation complete, all full-time positions filled
Therapy	Speech Language Pathologist	04/14/2025	Open	On-Hold
Clinic	Clinic Manager	03/12/2025	Filled	Started 6/10/2025
Nursing	ER/Acute Part-Time Noc	06/10/2025	Open	
Nursing	ER/Acute Full-Time Noc	05/17/2025	Open	
Nursing	Inpatient/Long Term Care Full-Time Day	04/30/2025	Open	
Administration	Chief Financial Officer	06/10/2025	Open	Interim started 6/2/2025
Administration	Accounts Payable Clerk	06/10/2025	No plan to fill at this time	Executive Assistant has assumed almost all duties, HR picking up other duties as needed
Business Office	Remote Biller	06/10/2025	No plan to fill at this time	Michael has assumed duties along with other billers



# QAPI MIUUTES

East Adams Rural Healthcare

5/15/2025

## Approval of Minutes

Review Minutes of 2/20/2025- Minutes approved. Motion made by Deborah Deboard and 2<sup>nd</sup> by Amanda Osborne

## Old Business TBD

1. Continue to work with Navin to build your reports in the scorecard – <b>Please continue to work with myself and Navin to see what metrics you can meaningfully track.</b>	Jason Navin
2. The departments that should have reported in March and April will report in May along with the required May reporters.- <b>Since there was no meeting in March or April, the reports who did not get a chance to report will report in May</b>	Jason

## New Business TBD

1. TBD - <b>Lurisa showed a video that was about 11 minutes or so that was about Quality and the importance of why we have things to track and report back to Quality. Everything we do or thrack is about for the betterment of our patients care.</b>	Lurisa




Committee and Department Reports  
Please put report on the Score Card

<p><b>Laboratory</b></p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p><b>Annual Policy Review</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>83 13 6 7 26 14</p> <p>Lab has met its goal for Q1 by completing over 31% of policy reviews</p> <p><b>Lab Corrections</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>&lt;2% 1.75 1.5 1.5 1.58% 1.50</p> <p>Lab met the goal of &lt;2% Lab Corrected results. For Q1 Lab was 1.58% Under the &lt;2% mark</p> <p><b>Transfusion Reaction Documentation (Yes or No)</b></p> <p>Target Jan Feb Mar Q1 April</p>	Dan
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<p>100% 0% 0% 0% 0% 0%</p> <p>Lab met this measure. All documentation was correct per lab and they had 0 transfusion reactions for Q1. (Lab should have documented 100% and not 0%)</p>	
<p><b>Radiology</b></p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p><b>Exam Volume</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>0 201 175 128 502 122</p> <p>Radiology has to put in a Goal for this measure. On average there were 168 patients per month.</p> <p><b>Technologist (Begin to End Exam) Turn Around time (in minutes)</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>0 23 8 7 12.7 6</p> <p>Radiology must set a goal. The turnaround time for Q1 was 12.7 minutes for exams.</p> <p><b>Radiologist (End Exam to Result) Turn Around Time</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>00:00 3:01 5:33 8:17 5:37 10:33</p> <p>Radiology must set a goal. For Q1 the turnaround time was 5.37 hours. Radiology will break this down to stat reads versus ED critical reads versus normal testing.</p>	<p>Bruce</p>

<p>Therapy</p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>Safe Patient Handling compliance</p> <p>Target Jan Feb Mar Q1 April</p> <p>0% 0% 0% 0% 0% 0%</p> <p>Nothing was reported.</p>	<p>Neil</p>
<p>Nursing</p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>Number of Patients with Chemical or Physical restraints</p> <p>Target Jan Feb Mar Q1 April</p> <p>0 1 0 0 1 1</p> <p>The goal is 0. This goal was not reached for Quarter 1.</p> <p>Number of Patients With Chemical or Physical Restraints in Excess of 12 Hours</p> <p>Target Jan Feb Mar Q1 April</p> <p>0 0 0 0 0 0</p> <p>This goal of 0 was met for Q1.</p> <p>Number of Patient Death (excluding DOA in ED)</p> <p>Target Jan Feb Mar Q1 April</p> <p>0 0 0 0 0 0</p> <p>There is a goal of 0. This goal was met for Q1 with 0 deaths.</p> <p>Number of Instances of Abuse, Neglect, Exploitation, Misappropriation of Property Certified and Non-Certified Swing Bed Patients</p> <p>Target Jan Feb Mar Q1 April</p> <p>0 0 0 0 0 0</p>	<p>Deb</p>

<p>Safety</p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>Goal is to have 0 Employee Injury</p> <p>Target Jan Feb Mar Q1 April</p> <p>0 0 1 0 1 1</p> <p>Did not meet this goal. Had one employee injury in Feb.</p> <p>Goal is to have 0 Serious Safety Event</p> <p>Target Jan Feb Mar Q1 April</p> <p>0 0 0 0 0 1</p> <p>For Q1 the goal of 0 serious safety event was met.</p> <p>Goal is to have 0 Workplace violence events</p> <p>Target Jan Feb Mar Q1 April</p> <p>0 0 0 0 0 0</p> <p>Met 1<sup>st</sup> Quarter target. No Workplace violence events reported.</p>	<p>Josh</p>
<p>Medical Records/HIM</p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>Lurisa had a discussion about making quality meaningful. Susan will work with Lurisa about metrics from Physician's Insurance.</p>	<p>Susan</p>
<p>EMS /Emergency Preparedness</p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>Goal is Targeted Staff Training (CPR, BLS, PALS, ACLS)</p> <p>Target Jan Feb Mar Q1 April</p>	<p>Vanessa</p>



<p>100% 100% 100% 100% 100% 100%</p> <p>Goal has been met for Q1</p> <p>Goal is to do 100% Written Chart Reviews</p> <p>Target Jan Feb Mar Q1 April</p> <p>100% 100% 100% 100% 100% 100%</p> <p>Target has been met for Q1</p> <p>1-3 charts to MPD's monthly protocol committee</p> <p>Target Jan Feb Mar Q1 April</p> <p>2 0 0 2 0.66 2</p> <p>Did not meet target for Q1. er the EMS manager they were fairly narrow initially thinking it was only calls that needed improvement. They broadened their perspective and provided charts where the crews did well to get positive feedback from the MPD. First time tracking this. The numbers will get better.</p> <p>Goal is Compliance with 45-minute response time for 911 calls (in minutes)</p> <p>Target Jan Feb Mar Q1 April</p> <p>&lt;45 22 18 24 21.33 17.05</p> <p>Goal has been met for Q1</p> <p>Goal is State WEMSYS reporting</p> <p>Target Jan Feb Mar Q1 April</p> <p>95% 99.5% 99.5% 99.5% 99.5% 0%</p> <p>Goal Has been met for Q1</p> <p>Q1 response Time Compliance needs formatting. Averaged 21.33. We are still refining chart recognition and submitting procedures Per Vanessa.</p>	
<p>Plant/Facilities</p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>EOC Rounding Program (60-75 data points) compliance-Conducted by Facilities,</p>	<p>Todd</p>

<p>Nursing Admin. And Infection Control (Quarterly)</p> <p>Target Jan Feb Mar Q1 April</p> <p>95% 0% 89%</p> <p>Did not meet goals for Q1. Cancelled EOC many times. Could not meet together until April 8th. Next EOC scheduled for June 3<sup>rd</sup>.</p>	
<p>Social Services</p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>Percent of patients returned to the emergency department within 72 hours for the same condition treated initially in the ER-This is a Goal</p> <p>Target Jan Feb Mar Q1 April</p> <p>&lt;3% 0.9% 0.0% 1.9% 0.90% 1.0</p> <p>Goal for Q1 is met</p> <p>GOAL- # of weekly care plans with multi-disciplinary goals that are 1) measurable and time limited: 2 Documented in the medical record,3) shared with the patient and a copy provided OR added to whiteboard.</p> <p>Target Jan Feb Mar Q1 April</p> <p>4 3 1 2.66 3</p> <p>No goal was set. Still working on setting a goal</p> <p>GOAL - % care plans with all goals measurable and time-limited goals</p> <p>Target Jan Feb Mar Q1 April</p> <p>95% 100% 100% 100% 100% 100%</p> <p>Goal met for Q1</p> <p>Goal - #of quarterly Care Conferences</p> <p>Target Jan Feb Mar Q1 April</p>	<p>Amelia</p>

2 0 0 2

Did not set a Goal. Unable to say if Q1 Goal was met.

Goal - # Care Conferences with RN caring for patient, NAC caring for patient, dietary, provider, patient or patient representative in attendance.

Target Jan Feb Mar Q1 April

2 0 0 2

Did not set a Goal. Unable to say if Q1 Goal was met.

% attendance by required disciplines and patient or patient representative or reviewed with patient after care conference

Target Jan Feb Mar Q1 April

95% 100% 100% 100% 100% 100%

Goal met for Q1

Activities assessment completed and plan developed within 1-week of admission

Target Jan Feb Mar Q1 April

95% 0 0 0 0 0

Target not met for Q1

# of admissions

Target Jan Feb Mar Q1 April

0 0 0 0 0

Target not set for this Goal

% of activities assessment and plan completed

Target Jan Feb Mar Q1 April

95% 0 0 0 0 0

Target not set for this Goal



<p>Activities reassessment and assessment completed and plan developed quarterly</p> <p>Jan Feb Mar Q1 April</p> <p>2 0 0 2 2</p> <p>Target not set for this Goal</p> <p># of patients</p> <p>Jan Feb Mar Q1 April</p> <p>2 0 0 2 2</p>	
<p>Patient Access/Registration</p> <p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>This is the 1<sup>st</sup> time setting a target for Copay collection Rate for the Clinics</p> <p>Target Jan Feb Mar Q1 April</p> <p>55% 44% 42% 59% 48% 59%</p> <p>Did not meet target of 55%. This is to bring awareness to ask for Copays. The reporter believe this number will go higher and eventually would like to set the target higher</p>	Kelly
<p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>Tickets opened</p> <p>Target Jan Feb Mar Q1 April</p> <p>0 27 113 145 285 112</p> <p>Did not set a target for amount of tickets.</p> <p>Tickets closed</p> <p>Target Jan Feb Mar Q1 April</p> <p>0 21 89 139 249 110</p> <p>Did not set a Goal for # of tickets to close. Unable to determine if a Goal has been met or not.</p>	Tyler

<p><b>Goal - Time Sensitive Tickets Closed on Time.</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>90% 100% 95% 100% 98.3% 90%</p> <p>Goal for Q1 was met.</p> <p><b>Security Incidents Elevated.</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>0 1 3 2 6 2</p> <p>No target was set.</p> <p><b>Goal is to be less than 1 hour in Response to the Security Incident Tickets.</b></p> <p><b>(in hours).</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>&lt;1 &lt;1 &lt;1 &lt;1 0 &lt;1</p> <p>Met target for Q 1</p>	
<p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p><b>Still working with Navin to input data into scorecard</b></p>	Amanda
<p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p><b>Patient Satisfaction</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>95% 0 0 0 30.1 0</p> <p>I have asked PG what we can do to get our survey results up. Currently we are receiving 3 surveys per quarter. I have asked our marketing dept to get involved as well.</p> <p><b>Continuous Survey Readiness</b></p>	Jason

<p>Target Jan Feb Mar Q1 April</p> <p>0 0 0 0 0 0</p> <p>We had a state survey in Feb that found no conditional findings. In our EOC we found no conditional findings as well.</p> <p><b>Goal - # of patients with Urinary Tract Infections.</b></p> <p>Target Jan Feb Mar Q1</p> <p>&lt;1 0 0 1 0.33%</p> <p>There was a goal set of 0. This goal was not met for Q1. There was a pt that developed a UTI from a chronically indwelling foley catheter. Plan is to keep doing peri care on pts with catheters every two hours</p>	
<p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p>Will report in June. Meeting ran out of time.</p>	Matthew
<p>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</p> <p><b>Goal - # of Errors that reached the patient to be 0</b></p> <p>Target Jan Feb Mar Q1 April</p> <p>0 1 0 0 1 0</p> <p>Did not meet goal of 0 errors that reached the patient. Ensure nurses are verifying orders with the provider and with the Pharmacist</p> <p><b>Goal - # of Medication errors resulting in harm is 0</b></p> <p>Target Jan Feb Mar Q1</p> <p>0 0 0 0 0</p> <p>Goal is met for Q1. No errors resulted in harm.</p> <p><b>Goal - # of adverse drug reactions totaling 0</b></p> <p>Target Jan Feb Mar Q1</p>	Sheena



<p>0 0 0 0 0</p> <p>Goal for Q1 is met. No adverse drug reactions for Q1</p> <p><b>% of Tier 1 antibiotics use</b></p> <p>Target Jan Feb Mar Q1</p> <p>100% 77% 84% 76% 79%</p> <p>Did not meet Goal of 100% Tier 1 antibiotic use.</p> <p><b>Goal - # of new patients with pharmacist assessment within 1-week of admission</b></p> <p>Target Jan Feb Mar Q1</p> <p>6 6 2 14</p> <p><b># of pts admitted</b></p> <p>Target Jan Feb Mar Q1</p> <p>6 6 2 14</p> <p><b>% of new patients with drug review within 1-week of admission</b></p> <p>Target Jan Feb Mar Q1</p> <p>95% 100% 100% 100% 100%</p> <p>Goal met for drug review within 1 week of admission.</p>	
<p><b>Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target</b></p> <p><b>Kitchen Sanitation audits.</b></p> <p>Target Jan Feb Mar Q1 April</p> <p><b>Tray card accuracy.</b></p> <p>Target Jan Feb Mar Q1 April</p> <p><b>Appropriate Menu Substitution.</b></p>	Teri

Target Jan Feb Mar Q1 April	
Teri reported on	
Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target  <b># of Grievances.</b>  Target Jan Feb Mar Q1 0 0 0 0 0  All concerns were addressed before they could turn into a grievance  <b># of falls with Injury.</b>  Target Jan Feb Mar Q1 0 0 0 0 0  Goal met. There were no falls with injury  <b># of pt injuries, not including falls.</b>  Target Jan Feb Mar Q1 0 0 0 0 0  Goal met. There were no injuries for Q1.	Lurisa

## Announcements

Next Meeting June 19th 2025 at 09:00 am



# East Adams Rural Healthcare

903 South Adams  
Ritzville, Washington 99169  
509-659-1200

## CEO Report to the Board

Board of Commissioners  
East Adams Rural Healthcare  
June 25<sup>th</sup>, 2025

June has been a challenging month. With the arrival of our Interim Chief Financial Officer Viola Babcock, we have discovered numerous opportunities for improvement that must be acted on swiftly. This work is necessary to ensure our future success. We are in-process of evaluating ways to increase revenues and decrease costs. This will be incredibly challenging due to our organization's size but is certainly doable over an extended period of time.

We met with DZA regarding our outstanding audits. We have a plan in place to catch up by the end of year. Viola will manage that plan. There appear to be adjustments that are in our favor, and we are hopeful for that as it will result in cash in the bank. We also received our distressed hospital grant which is extremely valuable for our go forward plan. We are thankful for those at the Washington State Hospital Association, The Health Care Authority and our staff for the work involved.

Lastly, our focus will continue to be excellent patient care, improving revenue opportunities and control of expenses. We are fortunate to have so many amazing individuals at EARH, a supportive board, supportive community and great connections across the state that help us be successful.

Sincerely,

Corey Fedie, CEO



# 2025.05.27 Finance Meeting Minutes

The finance meeting on May 27, 2025, started at 10:04 AM. Ended at 10:35 AM.

## Outline

### Approval of Previous Meeting Minutes and Financial Statement

- Corey Fedie calls the meeting to order and mentions the approval of previous meeting minutes and financial statements.
- Motion to approve the minutes is made by Dan and seconded by John.
- Motion to approve the warrants and vouchers is made by John and seconded by Dan.
- The motion carries, and the warrants and vouchers are approved.

### Financial Performance and Cost Report

- Matt Gosman discusses the hectic nature of preparing the cost report and the positive net income for April, which brings the year-to-date net income to positive.
- Operating expenses for the month totaled about a million and a half, close to budget.
- Revenues are running roughly \$200,000 a month more than in 2022 and 2023, despite increased staffing costs.
- Matt Gosman mentions the impact of tariffs and the efforts made to manage expenses.

### Accounts Receivable and Medicare Payments

- Matt Gosman explains a significant increase in accounts receivable due to a duplicate payment from Molina, which was resolved.
- The Revenue Cycle Manager's aggressive approach led to a quick resolution and additional funds from Molina.
- Medicare overpaid by about \$400,000, with initial and subsequent recoupments planned.
- Cash flow is sufficient to manage recoupments and payroll, with expectations for a distressed hospital fund award in May.

### Medicare and Medicare Advantage Clarifications

- Corey Fedie and Matt Gosman discuss the differences between Medicare and Medicare Advantage, including payment structures and patient authorizations.
- Corey Fedie emphasizes the importance of understanding the patient's insurance status to ensure proper billing and payments.
- Matt Gosman mentions the need for better communication between the clinic and billing to avoid discrepancies.
- Weekly meetings are held to address cash flow and other financial issues.

### Transition to New CFO and Financial Responsibilities

- Matt Gosman announces his last board meeting and the transition to a new interim CFO.
- The new CFO has extensive experience in critical access and is well-aligned with the organization.
- Corey Fedie discusses the importance of having a permanent CFO and the challenges of recruiting in the current market.
- The new interim CFO is expected to start the following Tuesday, with a solid week to transition responsibilities.

### Exploring Additional Financial Strategies

- Corey Fedie suggests exploring the possibility of recruiting a CFO from another facility to address current financial challenges.
- The idea of attending the Chelan meeting to network and recruit is discussed.

- Corey Fedie emphasizes the importance of having a CFO who can stay long-term and address ongoing financial needs.
- The conversation touches on the challenges of recruiting in the current market and the need for a comprehensive financial strategy.

#### **Cybersecurity and Rural Health Library Membership**

- Corey Fedie mentions ongoing cybersecurity work and the associated expenses.
- The Rural Health Collaborative membership is discussed, with potential savings from participating in purchasing agreements.
- Corey Fedie recommends joining a different collaborator that is more active and beneficial.
- The potential savings from the new collaboration are estimated at over \$25,600.

#### **Considering Financial Adjustments and Levy Lift**

- Corey Fedie suggests considering financial adjustments to address a \$3 million plus dollar hole in the budget.
- The idea of a levy lift to support financial stability is discussed.
- Corey Fedie mentions the possibility of restructuring the bond and combining it with a levy lift.
- The conversation highlights the need for careful consideration of financial strategies to ensure long-term stability.

#### **Scooters Project and Facility Updates**

- Corey Fedie discusses the status of the Scooters project and the associated expenses.
- The need for HVAC and electrical work at the care center is mentioned.
- The possibility of using a temporary solution for housing administration is considered.
- The conversation emphasizes the importance of managing facility expenses to ensure financial stability.

#### **Meeting Conclusion and Next Steps**

- Corey Fedie thanks everyone for their participation and contributions to the meeting.
- The meeting is officially adjourned with a motion and second.
- The importance of ongoing communication and collaboration to address financial challenges is reiterated.
- The next steps include transitioning responsibilities to the new CFO and exploring additional financial strategies.



Check Number	Vendor Name	Check Date	Check Amount	Purpose
68515	V00173--DEPARTMENT OF HEALTH	5/5/2025	850.00	Administration
68516	V00383--Pacific Office Automation INC	5/8/2025	7,459.77	IT
68517	V00024--ADAMS COUNTY TREASURER	5/9/2025	1,402.66	Administration
68518	V00043--Amanda Osborne	5/9/2025	266.06	Employee Reimbursement
68519	V00911--Brown, Nathan	5/9/2025	1,600.00	Rent
68520	V00212--Family Support Registry	5/9/2025	92.76	Garnishment
68521	V00845--Fast and Fair Collection Solutions, LLC	5/9/2025	305.06	Garnishment
68522	V00633--Hunt, Dorcey	5/9/2025	801.44	Employee Reimbursement
68523	V01034--Jeffery, Christina	5/9/2025	33.65	Employee Reimbursement
68524	V00517--Nida, Todd	5/9/2025	318.25	Employee Reimbursement
68525	V01033--Oman, Jeff	5/9/2025	39.59	Employee Reimbursement
68526	V00940--Shields, Michael	5/9/2025	37.20	Employee Reimbursement
68527	V00980--Smathers, Tyler	5/9/2025	3,056.14	Employee Reimbursement
68528	V00737--Tyler Dennis	5/9/2025	73.08	Employee Reimbursement
68529	V00579--WHIT	5/9/2025	31,864.53	Employee Benefits
68530	V00030--A-L COMPRESSED GASES	5/16/2025	4,160.25	Plant Operations
68531	V00728--AMPED Solutions, LLC	5/16/2025	9,075.00	Marketing
68532	V00677--Best Western - Bronco Inn	5/16/2025	1,244.94	Contract Employee
68533	V01037--Christen Kishel, PhD	5/16/2025	1,000.00	EMS
68534	V00139--COBRA Management Services, LLC	5/16/2025	220.00	Employee Benefits
68535	V00149--Connell Oil	5/16/2025	10,311.36	Fuel
68536	V00171--DENNY'S 6870	5/16/2025	26.54	EMS Meals
68537	V00172--DEPARTMENT OF HEALTH	5/16/2025	287.31	Administration
68538	V00172--DEPARTMENT OF HEALTH	5/16/2025	7,755.00	Lab
68539	V00186--Docs Who Care Northwest, Inc	5/16/2025	29,018.00	Contracted Staff
68540	V00193--Dustin Killian	5/16/2025	543.66	Employee Reimbursement
68541	V00212--Family Support Registry	5/16/2025	278.28	Garnishment
68542	V00845--Fast and Fair Collection Solutions, LLC	5/16/2025	978.28	Garnishment
68543	V00217--Fedie, Corey	5/16/2025	734.98	Employee Reimbursement
68544	V00221--FISHER HEALTHCARE	5/16/2025	14,108.58	Medical Supplies
68545	V00848--Free Press Publishing, Inc	5/16/2025	3,853.50	Advertising
68546	V00595--Health Carousel	5/16/2025	137,831.64	Contracted Staff



68547	V00747--Healthcare Consulting Services	5/16/2025	2,600.00	Contract
68548	V00345--Heritage Imaging	5/16/2025	16,755.03	Imaging
68549	V00251--Holistic Pain Management of Colorado LLC	5/16/2025	43,385.00	Pain Management
68550	V00253--Hospital Services Corporation	5/16/2025	1,342.27	Credentialing
68551	V00264--INLAND IMAGING BUSINESS Associates, LLC	5/16/2025	856.20	Imaging
68552	V00332--MEDICATION REVIEW	5/16/2025	21,082.80	Pharmacy
68553	V00334--MEDLINE INDUSTRIES, INC.	5/16/2025	1,058.04	Medical Supplies
68554	V00351--Nanosonics, Inc.	5/16/2025	780.00	Medical Supplies
68555	V00381--OWENS & MINOR	5/16/2025	7,034.28	Medical Supplies
68556	V00382--OXARC	5/16/2025	97.15	Medical Supplies
68557	V00393--PC Connection Sales Corporation	5/16/2025	552.30	IT
68558	V01032--Puget Sound Electrical Workers	5/16/2025	24.86	Patient Accounting
68559	V00422--Quadient Finance USA, Inc	5/16/2025	122.64	Postage Machine
68560	V00599--Ricoh	5/16/2025	239.76	Copier Lease
68561	V00430--RICOH USA INC	5/16/2025	915.59	Copier
68562	V00439--RITZVILLE HARDWARE	5/16/2025	741.80	Plant Operations
68563	V00446--RITZVILLE, CITY OF	5/16/2025	6,735.46	W/S/G
68564	V00885--Rural Resources	5/16/2025	30,962.44	Clinic
68565	V00887--Sackman, Lurisa	5/16/2025	1,105.08	Employee Reimbursement
68566	V00468--SENSE	5/16/2025	294.84	Housekeeping
68567	V00489--STATE AUDITOR'S OFFICE	5/16/2025	855.30	Government Fees
68568	V00518--Travelers CL Remittance Center	5/16/2025	875.00	Administration
68569	V00884--UNIDOS NUEVA ALIANZA, FOUNDATION	5/16/2025	6,405.74	Clinic
68570	V00604--Verberne, Neil	5/16/2025	169.95	Employee Reimbursement
68571	V00540--VERIZON WIRELESS	5/16/2025	14.48	Cell Phone
68572	V00542--Vitalant	5/16/2025	1,908.71	Blood Supply
68573	V00550--WALKER, ERIC	5/16/2025	133.84	Reimbursement
68574	V00563--WASHINGTON STATE SUPPORT REGISTRY	5/16/2025	2,250.00	Garnishment
68575	V00571--WAYSTAR	5/16/2025	604.00	Patient Accounting
68576	V00024--ADAMS COUNTY TREASURER	5/22/2025	27.29	Administration
68577	V00012--Access Information Protected	5/23/2025	388.93	Billing
68578	V00615--Akins	5/23/2025	127.76	Dietary Supplies
68579	V00038--Allied Fire and Security	5/23/2025	220.22	Plant Operations
68580	V00040--ALSCO	5/23/2025	3,777.69	Linen



68581	V00755--American Lock & Key, LLC		5/23/2025	757.94	ER Door Repair
68582	V01038--Arthur J Gallagher Risk Management Services, LLC		5/23/2025	16,425.00	Administration
68583	V00647--Asset Protection Unit, Inc		5/23/2025	661.97	Patient Accounting
68584	V00075--Avanos Medical, Inc.		5/23/2025	1,286.67	Pain Management Supplies
68585	V00077--AVISTA UTILITIES		5/23/2025	13,053.59	Plant Operations
68586	V00082--BASIN REFRIGERATION		5/23/2025	3,865.32	Repairs
68587	V00092--BI COUNTY LITTLE LEAGUE		5/23/2025	75.00	Sponsorship
68588	V00614--CellNetix Pathology, PLLC		5/23/2025	1,100.00	Lab
68589	V00131--CENTURYLINK		5/23/2025	60.84	IT
68590	V00133--Change Healthcare		5/23/2025	473.38	Billing
68591	V00137--Clearwater Springs		5/23/2025	187.77	H2O
68592	V00847--DTMicro		5/23/2025	1,155.00	Telecommunications
68593	V00203--EMPLOYEE FUND		5/23/2025	96.00	Employee Group
68594	V00218--FERRELLGAS		5/23/2025	1,301.16	Propane
68595	V00221--FISHER HEALTHCARE		5/23/2025	12,156.89	Lab Supplies
68596	V00231--GRAINGER		5/23/2025	304.62	Plant Operations
68597	V00234--Gretchen L. Millard		5/23/2025	600.00	Dietician
68598	V00595--Health Carousel		5/23/2025	46,365.81	Contracted Staff
68599	V00251--Holistic Pain Management of Colorado LLC		5/23/2025	35,585.00	Pain Management
68600	V00784--Home Depot Credit Services		5/23/2025	3,242.66	Plant Operations
68601	V00718--Intermax Networks		5/23/2025	1,187.65	Contract Services
68602	V00287--KCI USA		5/23/2025	1,649.48	Equipment Lease
68603	V01041--Killian, Dallas		5/23/2025	221.13	Employee Reimbursement
68604	V00299--Language Link		5/23/2025	73.95	Clinic
68605	V00320--M&M HARRISON ELECTRIC CO.		5/23/2025	979.87	Plant Operations
68606	V00695--MultiCare Health System		5/23/2025	30,825.47	Administration
68607	V01022--Osage Industries, Inc		5/23/2025	38.64	EMS Supplies
68608	V00381--OWENS & MINOR		5/23/2025	3,573.66	Medical Supplies
68609	V00400--PETTY CASH - C		5/23/2025	7.00	Administration
68610	V00403--PHYSICIAN INSURANCE		5/23/2025	4,842.00	Insurance
68611	V00993--Post Lake Lending		5/23/2025	694.34	Garnishment
68612	V00631--Quadient Leasing USA, Inc		5/23/2025	1,292.31	Postage Machine
68613	V00446--RITZVILLE, CITY OF		5/23/2025	2,564.12	W/S/G
68614	V00447--RLDatix		5/23/2025	258.55	Administration

68615	V00742--SaltBridge Medical Laboratory	5/23/2025	2,194.40	Contracted Lab Oversight
68616	V00468--SENSKE	5/23/2025	147.42	Plant Operations
68617	V00603--Town and Country Advertising	5/23/2025	87.00	Advertising
68618	V00536--US Foods	5/23/2025	3,681.54	Dietary Supplies
68619	V00576--Western States Equipment Co.	5/23/2025	678.80	Plant Operations
68620	V00932--Zoro Tools	5/23/2025	340.16	Plant Operations
68621	V00710--Allevant Solutions, LLC	5/30/2025	12375.00	Administration
68622	V00040--ALSCO	5/30/2025	245.80	Linen
68623	V00768--Bound Tree Medical, LLC	5/30/2025	1759.57	EMS Supplies
68624	V00911--Brown, Nathan	5/30/2025	1600.00	Rent
68625	V00221--FISHER HEALTHCARE	5/30/2025	7263.76	Lab Supplies
68626	V00848--Free Press Publishing, Inc	5/30/2025	995.00	Advertising
68627	V00231--GRAINGER	5/30/2025	417.99	Plant Operations
68628	V01041--Killian, Dallas	5/30/2025	158.06	Employee Reimbursement
68629	V01047--Kubik, Tia	5/30/2025	1500.00	Rent
68630	V00194--EAP Consulting L.L.C.	5/30/2025	4550.00	IT Management
			649029.25	





# East Adams Rural Healthcare Adams County Public Hospital District No. 2 Balance Sheet As of May 31, 2025

Reporting Book:  
As of Date:

ACCRUAL					
05/31/2025					
PRO FORMA	PRO FORMA	PRO FORMA	PRO FORMA	PRO FORMA	PRO FORMA
Month Ending	Month Ending	Month Ending	Month Ending	Month Ending	Month To Date
01/31/2025	02/28/2025	03/31/2025	04/30/2025	05/31/2025	
Actual	Actual	Actual	Actual	Actual	Actual
<b>Current Assets</b>					
Operating Cash	539,788	581,528	349,650	1,253,666	798,303
Patient Accounts Receivable	4,824,904	4,912,317	4,746,350	3,487,997	5,365,439
Allowance for Doubtful Accounts	567,851	786,734	554,066	436,679	1,877,689
Third Party Receivables	60,176	34,124	69,351	28,137	497,909
Taxes Receivable	128,339	258,143	373,892	0	561,535
Inventory	863,338	859,529	878,711	874,086	880,740
Reserve for Funded Depreciation	2,364	2,371	2,379	2,386	2,394
Prepaid Expenses	(28,432)	(28,433)	(29,675)	30,651	945
<b>Total Current Assets</b>	<b>5,822,626</b>	<b>5,832,845</b>	<b>5,836,592</b>	<b>5,240,244</b>	<b>6,229,576</b>
<b>Other Assets</b>					
Property, Buildings, & Equipment	18,740,214	18,740,214	18,740,214	18,740,214	18,740,214
Accumulated Depreciation	(10,308,214)	(10,372,938)	(10,437,661)	(10,429,490)	(10,581,524)
<b>Other Assets</b>	<b>8,432,000</b>	<b>8,367,276</b>	<b>8,302,553</b>	<b>8,310,724</b>	<b>8,158,690</b>
<b>Total Assets</b>	<b>\$ 14,254,625</b>	<b>\$ 14,200,121</b>	<b>\$ 14,139,145</b>	<b>\$ 13,550,968</b>	<b>\$ 14,388,266</b>
<b>Current Liabilities</b>					
Accounts Payable	2,513,830	2,237,179	2,454,400	1,830,419	2,450,508
Payroll & Related Liabilities	(37,547)	(72,171)	(68,669)	(317,798)	(202,322)
Current Portion of Long Term Debt	331,852	359,859	387,869	415,876	275,835
Other Accrued Expenses	807,629	809,557	828,689	743,457	1,157,923
<b>Total Current Liabilities</b>	<b>(3,615,764)</b>	<b>(3,334,424)</b>	<b>(3,602,289)</b>	<b>(2,671,954)</b>	<b>(3,681,944)</b>
<b>Long Term Debt</b>					
	(8,436,383)	(8,436,383)	(8,436,383)	(8,436,383)	(8,436,383)
<b>Equity from Operations</b>	<b>(2,471,248)</b>	<b>(2,202,478)</b>	<b>(2,429,314)</b>	<b>(2,100,472)</b>	<b>(2,442,630)</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ (14,254,625)</b>	<b>\$ (14,200,121)</b>	<b>\$ (14,140,548)</b>	<b>\$ (13,550,968)</b>	<b>\$ (14,356,116)</b>





ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
EAST ADAMS RURAL HEALTHCARE & DISTRICT CLINICS  
CASH FLOW 2025

	Actual Jan 25	Actual Feb 25	Actual Mar 25	Actual Apr 25	Actual May 25	Projected Jun 25	Projected Jul 25	Projected Aug 25	Projected Sep 25	Projected Oct 25	Projected Nov 25	Projected Dec 25	Thru May 2025 Totals
<b>Cash Received</b>													
Payer and Patient Payments non EMT	2,939,510	2,932,656	2,561,805	1,916,183	2,085,843	2,427,196	2,427,196	2,427,196	2,427,196	2,427,196	2,427,196	2,427,196	12,135,978
EMT Payer and Patient Payments	2,390	1,843	5,841	199,954	54,291	52,824	52,824	52,824	52,824	52,824	52,824	52,824	284,118
Hospital Tax Payments	-	-	5,175	322,667	86,189	33,927	33,927	33,927	33,927	33,927	33,927	33,927	414,031
Debt Tax Payments	-	-	3,060	203,490	54,598	21,388	21,388	21,388	21,388	21,388	21,388	21,388	251,148
EMT Tax Payments	-	-	3,191	198,951	53,143	20,919	20,919	20,919	20,919	20,919	20,919	20,919	255,285
WIA Distressed Funds	-	-	-	-	-	600,000	600,000	-	-	-	-	-	-
SNAP Payments	-	-	-	-	-	125,000	125,000	-	-	-	-	-	-
Gain/(Loss) Asset Sold	498,188	75,041	-	-	-	-	-	-	54,858	-	-	-	573,229
Medicare Cost Report Settlements	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Received	3,140,088	3,009,540	2,578,871	2,841,226	2,334,064	2,556,253	3,281,253	2,636,253	2,651,109	2,881,253	2,556,253	2,556,253	-
<b>Cash Paid Out</b>													
Salaries	838,599	737,570	763,839	683,176	744,413	1,100,000	750,000	750,000	760,000	1,100,000	760,000	760,000	3,757,597
Benefits	149,065	149,638	187,584	145,586	164,539	159,282	159,282	159,282	159,282	159,282	159,282	159,282	795,412
Supplies	55,067	51,065	59,185	88,450	31,090	56,975	56,975	56,975	56,975	56,975	56,975	56,975	284,877
Purchased Services	120,154	286,301	101,121	112,679	186,309	161,713	161,713	161,713	161,713	161,713	161,713	161,713	806,564
Professional Fees	71,254	69,168	77,590	115,768	72,437	81,923	81,923	81,923	81,923	81,923	81,923	81,923	409,517
All Other Expenses	2,171,554	1,672,038	1,621,030	798,551	1,590,640	1,568,771	1,448,206	1,403,440	1,359,921	1,474,155	1,450,907	1,427,334	7,843,863
Equipment Purchased	-	-	-	-	-	-	-	-	-	-	-	-	-
Long Term Debt Payments	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Used	3,405,733	2,967,800	2,810,749	1,937,210	2,789,428	3,128,665	2,568,100	2,623,334	2,579,815	3,034,059	2,670,801	2,647,228	-
<b>Net Change in Cash</b>	(265,645)	41,740	(231,878)	904,016	(455,364)	(572,411)	513,153	12,920	71,294	(352,836)	(114,547)	(90,975)	-
<b>Beginning Cash</b>	805,433	539,788	581,528	349,650	1,253,666	798,303	225,891	839,044	851,964	923,258	570,422	455,874	-
<b>Ending Cash</b>	539,788	581,528	349,650	1,253,666	798,303	225,891	839,044	851,964	923,258	570,422	455,874	364,900	-





# East Adams Rural Healthcare

## VOUCHER CERTIFICATION AND APPROVAL

I, THE UNDERSIGNED AUDITING OFFICER, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST AND PAID OBLIGATIONS BY ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS.

---

COREY FEDIE, SUPERINTENDENT

WARRANTS AUDITED AND CERTIFIED BY THE AUDITING OFFICER HAVE BEEN RECORDED ON THE ATTACHED LISTING.

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2, ADAMS COUNTY, WASHINGTON, DO APPROVE THOSE WARRANTS INCLUDED IN THE ATTACHED LIST AND FURTHER DESCRIBED AS ACCOUNTS PAYABLE WARRANTS #68515 THROUGH #68630 IN THE AMOUNT OF \$649,029.25.

SIGNED THIS 25<sup>TH</sup> DAY OF JUNE 2025.

---

RILEY HILLE, CHAIRWOMAN

---

ERIC WALKER, VICE-CHAIRMAN

---

MATT KUBIK, SECRETARY/COMMISSIONER

---

JOHN KRAGT, COMMISSIONER

---

DAN DUFF, COMMISSIONER

**ADAMS COUNTY PUBLIC HOSPITAL DISTRICT #2  
ADAMS COUNTY, WASHINGTON**

**RESOLUTION NO. 25-06**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2 ("Board") for the following purpose: (1) to authorize the Adams County Treasurer to transfer funds on behalf of the District.

WHEREAS the Board desires to have the Adams County Treasurer transfer funds from the EMS Levy Fund (663.00D.001) to the East Adams Rural Hospitals' general operating account (663.00E.001), in the amount of \$200,000.00 for reimbursement of January-May 2025 EMS labor only expenses which total \$299,080.54.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Hospital District No. 2 of Adams County, Washington, that the attached signed authorization by CEO, Corey Fedie, be approved for transfer of funds.

ADOPTED by the Adams County Public Hospital District No. 2 at a meeting of the Board on the 25th day of June 2025, the following Commissioners being present and voting:

By: \_\_\_\_\_  
Riley Hille, Chair

By: \_\_\_\_\_  
Matt Kubik, Secretary

By: \_\_\_\_\_  
John Kragt, Commissioner

By: \_\_\_\_\_  
Eric Walker, Vice Chair

By: \_\_\_\_\_  
Dan Duff, Commissioner