

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT #2

Meeting of the Board of Commissioners

July 26, 2023

East Adams Rural Healthcare

Conference Room

Ritzville, WA

- I) Call to Order
- II) Additions or Corrections to the Agenda
- III) Public Comment
- IV) Approval of Minutes-Regular Board Meeting June 28, 2023
- V) Consent Agenda
 - i) Chief Nursing Officer Report
 - ii) EMS Report
 - iii) HR Report
 - iv) Quality Report
- VI) Medical Staff Report
- VII) CEO Report
- VIII) Committee Reports
 - i) Finance Committee
 - (1) Financials – May
 - (2) Approval of Warrants and Vouchers
 - ii) Building Committee
 - iii) Compliance Committee
- IX) Old Business
- X) New Business
 - i) Updating photos for website
- XI) Public Comment
- XII) Executive Session; Medical Staff Credentialing, RCW 42.30.110 (i); To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- XIII) Next Board Meeting August 23, 2023 at 5:30 p.m.
- XIII) Adjourn

Washington State law states that all meetings of public bodies such as ours be open to attendance by the public, save for executive sessions or if a meeting has been closed owing to disruption. But that law is equally clear that there is no requirement that public attendees at such meetings be permitted to take any part in the proceedings. This Board, however, promotes open dealings with our community, and welcomes appropriate public participation; but, considering interests such as efficiency and simple civility, we do have rules governing that participation.

We generally have on our agenda a period intended for public comments and questions, and we ask that members of the public confine questions and comments to that period. If, however, during our deliberations on a given matter a member of the public believes that he or she has some clearly relevant information that we have not considered, he or she may raise his or her hand and the Board Chair, in his or her discretion, may allow that member of the public to provide a brief factual comment.

Moreover, both during meetings and in the specified comment period, we require that questions or comments be concise, factual, and, notably, that they be civil. We willingly accept tough questions and critical comments, but we will not accept generalized negative opinions, rambling, personal attacks, or perceived disparagement of individuals. Comments are limited to three minutes.

The Board reserves the right to terminate a question or comment at any point if the Board determines in its discretion that the comment or question is unacceptable or disruptive. Please remember the need for civility and compliance with our rules.

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
East Adams Rural Hospital
903 S. Adams
Ritzville, WA 99169
Meeting of the Board of Commissioners
June 28, 2023

PRESENT:	John Kragt	Board Chairman
	Eric Walker	Commissioner
	Stacey Plummer	Commissioner
	Dan Duff	Commissioner/Secretary
	Corey Fedie	CEO
	Renee Taylor	Interim CFO
	Nelson McKay	Chief of Staff

GUESTS: Jacque Laird

ABSENT: Charlene Morgan, CNO

There were eight community members present.

Board Chair, John Kragt, called the meeting to order at 5:30 p.m.

INTRODUCTIONS- None

ADDITIONS AND CORRECTIONS

Board Chair, John Kragt asked that item 1 under new business be moved up on the agenda under approval of meeting minutes.

PUBLIC COMMENT-

Jeff Kissler shared his concerns regarding the lack of coverage for EMS in the next several months. They are very short on staff and it is continuing to get worse. Jeff suggested possibly getting an EMR class going to at least get some drivers and hire some more EMT's. Jared Oscarson called in and said that there are a few plans that can be put into place if there is no coverage. The new EMS Manager will help to cover some of those open shifts. Jeff also shared his concern that we only have two ambulances in service, one in Ritzville and one in Washtucna. John Kragt asked about the new red ambulance. Jeff explained that is for in town use only and cannot be used for transports. It is not meant to go at high speeds on the freeway. John suggested that the conversation continue offline.

APPROVAL OF MINUTES

The May 24 Board meeting minutes were presented. Commissioner Eric Walker made a motion to approve the May 24 Board meeting minutes. Commissioner Dan Duff seconded. The motion passed unanimously.

CONSENT AGENDA:

Board Chair, John Kragt, polled the Board if they would like anything off the consent agenda moved to the regular agenda. There was nothing requested to be moved.

MEDICAL STAFF REPORT:

Dr. McKay reported that there have been some busy days in the ER and hospital side. There is some difficulty covering some shifts due to vacations and leaves of absence. Some locums have been helping to cover. Staff morale is still low mostly on the nursing side. The medical staff wanted to address a rumor that administration is trying to remove Dr. Sackmann. The medical staff would like to urge administration to keep Dr. Sackmann as he is a mentor to staff and they rely on him for advice. Corey said that legal counsel is still reviewing his contract but there is no plan to remove Dr. Sackmann. Another concern that Dr. McKay brought on behalf of the medical staff is that providers should be compensated equally. Corey explained that each provider has an individualized contract based on years of experience and areas worked. John Kragt asked what Dr. McKay believes to be causing the low morale. Dr. McKay believes that it is burnout, the new EMR system and there were a lot of big changes all at once, such as, leadership and nursing staff.

CEO REPORT- See attached

Corey Fedic, CEO shared that we have hired a new EMS Manager and CFO. They will both be beginning in July. We have two EPIC specialists on site that have been helping staff with processes and fixing issues. Wipfli/Wendel is working on the master plan. Our volumes have slowed down a bit, which is normal this time of year. 5C Dermatology will be joining us once a month beginning in August. Corey shared that we have a lead on Ortho so he is hopeful that in the next couple of months we will have them as well. Eric Walker asked how to make an appointment with dermatology. Corey said that they are still deciding whether we will be scheduling or if patients will schedule directly through 5C. Corey reported that the employee survey would be going out in July. He hopes to see a lot of staff engagement and feedback.

COMMITTEE REPORTS

Finance Committee-

CFO REPORT -

Renee Taylor, Interim CFO reported that April resulted in a Net Income of \$106,819, bringing the year to date Net Income to \$1,018,818. Service delivery in April was less than March, which is reflected in the month-to-month difference of (\$352,433). The net AR days rose to 165. Renee explained how difficult it is to knit all of the financials together because of the various systems that the information is stored. Corey explained that we are also working on reviewing payer contracts. Some of them have not been reviewed in several years.

WARRANTS & VOUCHERS: EARH

Commissioner Dan Duff presented the following warrants for approval Accounts Payable Warrants #065997 to #066146 for \$605,799.01 and an additional \$329,645.38 for payroll direct deposits and \$116,786.20 for payroll tax deposits. Commissioner Eric Walker made a motion to approve. Commissioner Stacey Plummer seconded. Motion passed unanimously.

BUILDING COMMITTEE- Nothing to report

COMPLIANCE COMMITTEE- Will be discussed in Executive Session.

Jackie Mathis asked that May board minutes reflect that the Annual Quality and CAH reports were reviewed by the board. Commissioner Eric Walker made a motion to amend the May 24 meeting minutes as suggested. Commissioner Stacey Plummer seconded. Motion passed unanimously.

OLD BUSINESS-None

NEW BUSINESS

The Board requested that Matt Kubik be appointed to the Board to fill Jerry Crossler's position until the November election. Commissioner Dan Duff made a motion to appoint Matt Kubik to the board. Commissioner Eric Walker seconded. Motion passed unanimously. Jacque Laird swore in Matt Kubik and he took a seat at the table.

Board Chair, John Kragt reported that there is a vacancy on the finance committee and a board member needs to fill it. He asked for a volunteer. Commissioner Stacey Plummer volunteered to fill the vacant seat through the end of the year. The board accepted. John appointed Stacey Plummer to the Finance Committee.

Secretary Dan Duff read aloud Resolution 23-05 regarding the transfer of EMS levy funds into the general operating account. The funds are to reimburse funds that were spent out of the general operating account for EMS expenses. Commissioner Eric Walker made a motion to approve Resolution 23-05 as written. Commissioner Stacey Plummer seconded. Motion passed unanimously.

Secretary Dan Duff read aloud Resolution 23-06 to provide services out of the mobile clinic in another hospital district. John Kragt wanted reassurance that we would not over commit services if we are short staffed or busy here. Corey was in agreeance. Commissioner Dan Duff made the motion to approve Resolution 23-06 as written. Commissioner Stacey Plummer seconded. Motion passed unanimously.

There was a capital purchase request from IT. Tyler Dennis provided the board with information regarding the request for a new host server and network storage unit. Commissioner Eric Walker made a motion to approve the capital purchase request for \$56,550. Commissioner Matt Kubik seconded. Motion passed unanimously.

The medical staff by laws were presented to the board for approval. The by-laws were approved by medical staff in January and need board approval. Commissioner Dan Duff made a motion to approve the Medical Staff by-laws. Commissioner Stacey Plummer seconded. Commissioner Eric Walker abstained. Motion passed unanimously.

PUBLIC COMMENT-None

EXECUTIVE SESSION

The Board went into executive session at 6:56 p.m. to discuss Compliance. The estimated length of the executive session was 10 minutes. The Board came out of executive session at 7:00 p.m.

Commissioner Matt Kubik made a motion, seconded by Commissioner Dan Duff to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 7:00 p.m.

Respectfully submitted,
Kylie Buell, Executive Assistant



East Adams Rural Healthcare

903 South Adams
Ritzville, Washington 99169
509-659-1200

CNO Report to the Board

Board of Commissioners
East Adams Rural Healthcare
June 26, 2023

Nursing Staffing: We are pleased to announce that Matt Gosman (CFO) wife Lorie, who is a PCU nurse is interested in working part-time. It is our desire that she becomes the second nurse in our Pain Clinic since our pain clinic has grown and she has the level of education that is needed for that area.

We also have another nurse now working in Idaho that is interested in coming to our facility as a fulltime RN. She is currently applying for her Washington license.

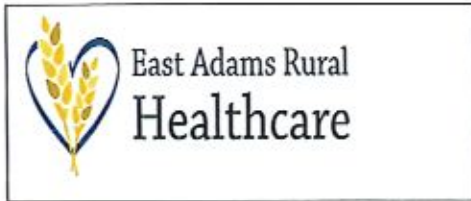
- We have an applicant for a MA position for our clinic that we are pursuing from Cheney as an MA for the clinic.
- We also have a local person that has completed their MA practicum in our clinic who will set for his certification on the 30th of July.
- We are currently accommodating a student who graduated from Lind/Ritzville High school this year whom we have hired to intern and learn about our hospital and more about healthcare. She will be going to college this fall for nursing. This proctorship has been successful and we hope to extend this to other graduating students next year.

In June we got our new Pyxis medication machines and they are now in place and functional. We do have plans to relocate these to an area that will be better suited for these machine in order to gain more space in our nursing station.

Charlene Morgan CNO
East Adams Rural Healthcare
Ritzville, WA 99169

Job Openings

Department	Job Opening	Date Open	Status	Notes
Therapy	Speech Language Pathologist	05/01/2022	Filled	Candidate signed offer letter will start 08/01/2023
Imaging	Per Diem Rad Tech	08/08/2022	Open	Adjusted job posting on Ziprecruiter 12/12/2022. Per Diem Rad Tech hired 3/15/2023
EMS	EMT	08/31/2022	Open	EMT class completed, new graduates have yet to pass National exam. 2 potential applicants from Ziprecruiter to be interviewed week of 5/22/23. One EMT will have orientation last week of June-EMT chose to stay at current job and not move here to work for us
Facilities	Maintenance Tech	10/10/2022	Open	Reviewing applications and contacting applicants for interviews. Hired Maint Tech as of 6/28/23, working.
Nursing	RN (2)	10/01/2022	Open	Reviewing applications and contacting applicants for interviews. Ads in local papers as well as Ziprecruiter
Clinic	LPN OR MA-C (1)	10/01/2022	open	Have internal candidate who will test for MA-C in June. Internal candidate has not tested yet. Other MA-C has not responded back to phone calls. Put ad on Ziprecruiter. . Will hire after certified. LPN hired and started 5/24/23
Nursing	Day Shift NAC (2)	03/22/2023	Open	Passport Nursing contract signed, 2 RNs will be on-site in November
Nursing	NOC Shift NAC	03/25/2023	Open	Reviewing applications and contacting applicants for interviews. Ads in local papers as well as Ziprecruiter
Administration	CFO	03/31/2023	Open	New CFO started 7/13/23
Facilities	Temp Housekeeper	04/21/2002	Open	2 employees out on FMLA, looking for temp position, 3 month minimum then staying on as PRN after both FT employees return. Temp hired 5/24/23 and working
EMS	EMS Manager	02/09/2023	Open	New offer given to new candidate, accepted. Should start second week of August



MINUTES

East Adams Rural Healthcare

6/28/2023 at 10:30am | Meeting called to order by Jackie Mathis

In Attendance

Jackie Mathis, Neil Verberne, Terri Abney, Dan Crisp, Bruce Garner, Michelle Swartz, Stacey Plummer, Colene Hickman, Tyler Dennis, Amanda Osborne

Missing: John Kragt, Renee Taylor, Corey Fedie, Charlene Morgan, Michelle Swartz, Todd Nida

Approval of Minutes

No issues with previous month minutes.

Board

No questions or comments at this time.

New Business

PowerPoint was presented for April and May data as May meeting was cancelled. All managers explaining current tracking measures, goals, and action plans. Discussion on current measures, questions asked and answered, and current data documented and previous measures referenced as needed. Highlights from discussion below.

Lab: Updated Powerpoint but missing due to patient care

Safety: Met prior to QA. Plan on incorporating Safe Patient Handling as a sub-committee with Michelle as Nursing champion, this was an area of deficiency from state for not having an annual review.

Medical records: Overview of current data. Questions about metrics answered, continue to be outstanding charts, action plan in place with managers to correct. This has been sent to compliance for overview.

Therapy: March numbers reported. See PowerPoint for accurate data. Will continue to follow up with patients and referring providers. Working on navigating new EMR, still learning reporting mechanisms this will be ongoing for the next several months in getting accurate data to track metrics.

Patient Safe Handling: No falls in May or June. Looking to re-start PSH committee as a sub-committee of safety in the future, with cooperation of CNO and House Supervisor. Continuing

QMMs: Please see PowerPoint r/t additional QMMs reported through QA.

Announcements

Next Meeting July 26 , 2022

Current PowerPoint and Minutes available on I drive

Adjournment at 11:00am



East Adams Rural Healthcare

903 South Adams
Ritzville, Washington 99169
509-659-1200

CEO Report to the Board

Board of Commissioners
East Adams Rural Healthcare
July 26th, 2023

Our new CFO, Matt Gosman started this month. He and his family were here for a week looking at housing and have an accepted offer on a property here in Ritzville. We are very excited to have them join us and the community. We also brought on board a former LRS student to work as a unit secretary in the hospital. Her objective is to gain nursing experience here in Ritzville that will help her in her journey to become a Registered Nurse. She desires to continue talking with us about a potential future at EARH. We are pleased to have this partnership with her. Investing in our community is critical to our future and we look forward to more of these opportunities into the future.

The EMS Manager we had hired ultimately backed out do to personal reasons. We re-evaluated two other candidates and after significant deliberation selected one. Her anticipated start Date is the middle of August. We also have received several Paramedic applications and are working on interviews at the time of this writing.

EPIC continues to be extremely challenging. Claims continue to be very slow in processing which ultimately results in minimal cash coming in. Our team has been working diligently to solve EPIC challenges and improve staff training. Many issues have been resolved already. Some significant issues finally resolved the week of July 17th allowing clean claims to go out to payors. At the time of this writing we finally had a large batch of claims leave EPIC at an estimated amount of \$1.9 million. Much of which should be received in approximately 14 days.

We had some fun celebrating Independence Day on June 28th with a barbecue and snow cones. The maintenance team revived our snow cone maker and fun was had by all.

Lastly, board education will be held on August 4th at the wheat grower's facility. All commissioners should attend. A light breakfast and a lunch will be provided.

As always, it is a privilege to serve the board and our community.

Respectfully,

Corey Fedie, CEO

FINANCE COMMITTEE AGENDA
Adams County Public Hospital District #2
July 26, 2023

- I. Call to Order
- II. Attendance
- III. Review/approve meeting minutes: June 26, 2023
- IV. Review of Warrants & Vouchers: June 2023
- V. Financial Statements: May 2023
- VI. Additional Information
- VII. Adjourn

Finance Committee

Meeting Minutes

June 26, 2023

I. Call to order

Renée Taylor called the meeting of the Finance Committee for Adams County Public Hospital District #2 to order at 12:00 p.m.

II. In Attendance

Dan Duff, Board Member; Beverly Kelley, Volunteer Committee Member;

Renee Taylor, Interim CFO

Absent: Corey Fedie, CEO, Jerry Crossler, Board Member, Colene Hickman, Revenue Cycle Manager

III. Review/Approve Meeting Minutes: May 24, 2023

- a) See attached- Dan Duff moved to approve the May 24, 2023 meeting minutes, Beverly Kelley seconded the motion, motion passed.

IV. Review Warrants and Vouchers: May 2023

- a) See attached- The Advertising Expense was briefly discussed. Dan Duff moved to approve, Beverly Kelley seconded the motion, motion passed.

V. Financial Statements: April 2023

- a) Renee Taylor discussed the income statement (see attached) and reported a 2023 net gain of \$106,819 for April stating net patient service Revenues exceeded budget by 20%. Revenue collections, as predicted improved in April. The committee discussed the progress being made by having the DiVurgent consultants on-site training each department with using EPIC.
- b) Renee Taylor discussed that April operating expenses exceeded budget by 5% and the year-to-date operating expenses exceeded budget by 3%. She further stated the overall budget appears to have been prepared as a zero budget and April 30, 2023 YTD Net Income exceeding budget by 2,876%.
- c) Renee Taylor discussed the rise in Total AR, and how that was reflected in Net Days AR Chart.

VI. Additional Information

- a) Renee Taylor informed the FC that the 2022 Cost Report was submitted timely on May 31, 2023.
- b) The Capital Purchase Request was discussed. The need to replace 13 yo servers has been a long-time imperative and the replacement units should provide long-term stability in support keeping the hospital open to provide services. Dan Duff moved to approve, and Beverly Kelley seconded the motion, motion passed.

Also discussed was EARH's plan to replace its outdated aging telephone system with a modern, Software as a Service (SAAS) system.

VII. Adjourn

Dan Duff moved to adjourn, Beverly Kelley seconded. Meeting adjourned at 12:25 p.m.

Respectfully Submitted by Renee Taylor

EARH

Check Number	Vendor Name	Check Date	Check Amount	Purpose
66147	V00005--3M Health Information Systems	6/8/2023	7,333.42	
66148	V00030--A-L COMPRESSED GASES	6/8/2023	861.71	Medical Supplies Expense
66149	V00009--ABILITY NETWORK INC	6/8/2023	1,523.65	Billing Expense
66150	V00027--AFLAC	6/8/2023	924.88	Employee Benefit Expense
66151	V00710--Allevant Solutions, LLC	6/8/2023	3,000.00	Contracting Expense
66152	V00040--ALSCO	6/8/2023	989.36	Laundry Expense
66153	V00743--Amazon Capital Services	6/8/2023	980.70	Plant Operations Expense
66154	V00755--American Lock & Key, LLC	6/8/2023	3,286.35	Plant Operations Expense
66155	V00056--AMERISOURCEBERGEN	6/8/2023	154.42	Pharmaceuticals Expense
66156	V00056--AMERISOURCEBERGEN	6/8/2023	21,174.21	Pharmaceuticals Expense
66157	V00728--AMPED Solutions, LLC	6/8/2023	6,250.00	Information Technology Expense
66158	V00746--Angela Kobel	6/8/2023	891.40	Recruitment Expense
66159	V00075--Avanos Medical, Inc.	6/8/2023	892.70	Medical Supplies Expense
66160	V00078--Backus Marketing & Design	6/8/2023	753.12	Marketing Expense
66161	V00601--Basic Benefits	6/8/2023	53.48	Employee Benefit Expense
66162	V00731--Bracco Diagnostics, Inc	6/8/2023	722.15	Imaging Expense
66163	V00657--Calypso	6/8/2023	885.59	Insurance Refund Expense
66164	V00116--Canon Medical Systems	6/8/2023	6,290.55	Imaging Expense
66165	V00756--Cascade Medical	6/8/2023	191.98	Pharmaceuticals Expense
66166	V00131--CENTURYLINK	6/8/2023	353.90	Telecommunications Expense
66167	V00137--Clearwater Springs	6/8/2023	287.65	Water Expense
66168	V00151--Control Solutions Northwest, Inc.	6/8/2023	1,463.54	Plant Operations Expense
66169	V00156--COVERYS	6/8/2023	47.00	Insurance Expense
66170	V00166--DATAPRO SOLUTIONS INC	6/8/2023	8,326.28	IT Network Expense
66171	V00167--DAVEY, TRUDY L	6/8/2023	59.67	Employee Reimbursement Expense
66172	V00610--DeliverHealth Solutions, LLC	6/8/2023	425.00	EPIC Project Management Expense
66173	V00179--Dept of Health	6/8/2023	145.00	Education Expense
66174	V00751--Patient	6/8/2023	119.25	Patient Refund Expense
66175	V00191--DT Micro	6/8/2023	1,155.00	Broadband Expense
66176	V00192--DTG Medical Electronics, Inc.	6/8/2023	402.43	Medical Equipment Expense
66177	V00194--EAP Consulting L.L.C.	6/8/2023	4,550.00	IT Management Expense

EARTH

Check Number	Vendor Name	Check Date	Check Amount	Purpose
66178	V00196--EARTH INSURANCE & PENSION	6/8/2023	13,681.16	Employee Benefit Expense
66179	V00199--ECOLAB	6/8/2023	703.06	Equipment Lease Expense
66180	V00757--EPS, Inc	6/8/2023	162.72	Pharmaceuticals Expense
66181	V00212--Family Support Registry	6/8/2023	92.76	Garnishment Expense
66182	V00213--FARMER BROS CO	6/8/2023	159.38	Employee Benefit Expense
66183	V00215--Fasthealth	6/8/2023	375.00	Employee Benefit Expense
66184	V00221--FISHER HEALTHCARE	6/8/2023	3,752.34	Medical Supplies Expense
66185	V00648--G&M Love & Care Staffing LLC	6/8/2023	14,793.73	Contracting Staffing Expense
66186	V00234--Gretchen Millard	6/8/2023	150.00	Dietician Expense
66187	V00236--Grove Menus Inc	6/8/2023	60.00	Advertising Expense
66188	V00595--Health Carousel	6/8/2023	8,475.64	Contracting Staff Expenses
66189	V00747--Healthcare Consulting Services	6/8/2023	1,300.00	Contract Expense
66190	V00251--Holistic Pain Management of Colorado LLC	6/8/2023	65,765.00	Pain Management Services Expense
66191	V00253--Hospital Services Corporation	6/8/2023	985.00	Credentialing/Enrollment Expense
66192	V00299--Language Link	6/8/2023	134.85	Subscription Expense
66193	V00316--LocalTel Communications	6/8/2023	61.90	Telecommunications Expense
66194	V00745--Matt Gosman	6/8/2023	2,170.50	Recruitment Expense
66195	V00326--MCKESSON	6/8/2023	1,979.56	Medical Supplies Expense
66196	V00326--MCKESSON	6/8/2023	61.67	Medical Supplies Expense
66197	V00752--Medicaid Molina of Washington	6/8/2023	73.01	Insurance Refund Expense
66198	V00332--MEDICATION REVIEW	6/8/2023	9,414.44	Pharmaceuticals Expense
66199	V00334--MEDLINE INDUSTRIES, INC.	6/8/2023	583.63	Medical Supplies Expense
66200	V00695--MultiCare Health System	6/8/2023	27,773.73	EPIC Project Management Expense
66201	V00347--MultiMedical Systems, LLC	6/8/2023	702.02	Equipment Lease Expense
66202	V00348--MUTUAL OF OMAHA	6/8/2023	283.32	Insurance Refund Expense
66203	V00367--Nuance Communications, Inc	6/8/2023	291.61	Telecommunications Expense
66204	V00375--OMNI STAFFING SERVICES, INC.	6/8/2023	75,007.85	Contracting Staffing Expense
66205	V00376--OneHealthPort	6/8/2023	1,200.00	Subscription Expense
66206	V00682--Onestaff Medical, LLC	6/8/2023	15,180.00	Contracting Staff Expenses
66207	V00381--OWENS & MINOR	6/8/2023	3,210.55	Medical Supplies Expense
66208	V00382--OXARC	6/8/2023	41.68	Medical Supplies Expense

EARH

Check Number	Vendor Name	Check Date	Check Amount	Purpose
66209	V00621--Pacific Office Automation	6/8/2023	28.56	Information Technology Expense
66210	V00621--Pacific Office Automation	6/8/2023	3,377.04	Information Technology Expense
66211	V00619--Pacific Office Automation	6/8/2023	66.27	Information Technology Expense
66212	V00383--Pacific Office Automation INC	6/8/2023	1,796.73	Information Technology Expense
66213	V00403--PHYSICIAN INSURANCE	6/8/2023	10,800.52	Insurance Expense
66214	V00415--Press Ganey Association	6/8/2023	722.90	Advertising Expense
66215	V00620--Providence	6/8/2023	575.00	Telehealth Expense
66216	V00422--Quadient Finance USA, Inc	6/8/2023	155.00	Postage Expense
66217	V00631--Quadient Leasing USA, Inc	6/8/2023	1,042.51	Postage Machine Expense
66218	V00716--Remedi8	6/8/2023	4,219.81	Plant Operations Expense
66219	V00430--RICOH USA INC	6/8/2023	784.88	Copier/Fax Expense
66220	V00440--RITZVILLE JOURNAL	6/8/2023	27.20	Advertising Expense
66221	V00447--RLDatix	6/8/2023	258.55	Administration Expense
66222	V00750--Patient	6/8/2023	35.40	Patient Refund Expense
66223	V00742--SaltBridge Medical Laboratory	6/8/2023	650.86	Laboratory Expense
66224	V00459--SAMARITAN HEALTHCARE	6/8/2023	1,144.00	Billing Expense
66225	V00480--SPHC Service	6/8/2023	428.18	Plant Operations Expense
66226	V00482--Sprague Chamber of Commerce	6/8/2023	30.00	Advertising Expense
66227	V00487--STAPLES	6/8/2023	274.54	Office Supplies Expense
66228	V00683--State Tax Commission	6/8/2023	381.00	Employee Tax Expense
66229	V00504--Swissray Customer Care, LLC	6/8/2023	4,959.68	Imaging Expense
66230	V00632--Tech Direct Imaging	6/8/2023	406.08	Imaging Expense
66231	V00702--Theory Hive LLC	6/8/2023	4,533.62	EMS Counseling Expense
66232	V00702--Theory Hive LLC	6/8/2023	10,000.00	EMS Counseling Expense
66233	V00660--TriCare VA CCN	6/8/2023	46.34	Insurance Refund Expense
66234	V00753--TriWest Healthcare Alliance	6/8/2023	6,882.02	Insurance Refund Expense
66235	V00758--United World Life Insurance	6/8/2023	21.20	Insurance Refund Expense
66236	V00694--Universal Medical, Inc	6/8/2023	381.52	Medical Supplies Expense
66237	V00534--US Bank Community Card	6/8/2023	6,259.71	Corporate Card - various
66238	V00536--US Foods	6/8/2023	3,958.01	Dietary Expense
66239	V00540--VERIZON WIRELESS	6/8/2023	1,253.01	Phone Expense

EARH

Check Number	Vendor Name	Check Date	Check Amount	Purpose
66240	V00542--Vitalant	6/8/2023	1,151.00	Blood Supply Expense
66241	V00571--WAYSTAR	6/8/2023	84.14	Cycle Revenue Expense
66242	V00724--ZRG Partners, LLC	6/8/2023	40,892.80	Recruitment Expense
66243	V00012--Access Information Protected	6/20/2023	212.40	Billing Expense
66244	V00615--Akins	6/20/2023	265.64	Dietary Expense
66245	V00762--Patient	6/20/2023	36.46	Patient Refund Expense
66246	V00038--Allied Fire and Security	6/20/2023	173.06	Plant Operations Expense
66247	V00040--ALSCO	6/20/2023	1,574.29	Laundry Expense
66248	V00743--Amazon Capital Services	6/20/2023	1,517.39	Plant Operations Expense
66249	V00056--AMERISOURCEBERGEN	6/20/2023	2,160.35	Pharmaceuticals Expense
66250	V00077--AVISTA UTILITIES	6/20/2023	6,846.93	Utilities Expense
66251	V00088--Beacon Management, LLC	6/20/2023	3,394.50	Fax Expense
66252	V00112--BW BRONCO INN	6/20/2023	1,095.51	Employee Temporary Housing Expense
66253	V00123--CAREFUSION	6/20/2023	3,324.24	Pharmaceuticals Expense
66254	V00614--CellNetix Pathology, PLLC	6/20/2023	1,100.00	Laboratory Expense
66255	V00131--CENTURYLINK	6/20/2023	5,401.48	Telecommunications Expense
66256	V00133--Change Healthcare	6/20/2023	459.59	Billing Expense
66257	V00139--COBRA Management Services, LLC	6/20/2023	256.00	Employee Benefit Expense
66258	V00142--COLUMBIA BASIN HERALD	6/20/2023	585.00	Advertising Expense
66259	V00149--Connell Oil	6/20/2023	1,558.16	Plant Operations Expense
66260	V00763--Patient	6/20/2023	20.00	Patient Refund Expense
66261	V00764--Patient	6/20/2023	32.00	Patient Refund Expense
66262	V00760--Patient	6/20/2023	71.09	Patient Refund Expense
66263	V00765--Patient	6/20/2023	28.00	Patient Refund Expense
66264	V00725--Desimone Consulting, LLC	6/20/2023	5,000.00	Contracting Staffing Expense
66265	V00713--Diamond Healthcare Communications	6/20/2023	313.41	Billing Expense
66266	V00183--DINGUS, ZARECOR & ASSOCIATES PLLC	6/20/2023	19,009.65	Auditors Expense
66267	V00186--Docs Who Care Northwest, Inc	6/20/2023	29,550.00	Contracting Staffing Expense
66268	V00191--DT Micro	6/20/2023	1,155.00	Broadband Expense
66269	V00203--EMPLOYEE FUND	6/20/2023	78.00	Employee Benefit Expense
66270	V00212--Family Support Registry	6/20/2023	92.76	Garnishment Expense

EARH

Check Number	Vendor Name	Check Date	Check Amount	Purpose
66271	V00219--FIRST AVENUE STORAGE	6/20/2023	290.00	Plant Operations Expense
66272	V00220--FIRST CHOICE HEALTH	6/20/2023	153.82	Employee Benefit Expense
66273	V00221--FISHER HEALTHCARE	6/20/2023	5,950.87	Medical Supplies Expense
66274	V00595--Health Carousel	6/20/2023	9,822.14	Contracting Staff Expenses
66275	V00766--Patient	6/20/2023	29.00	Patient Refund Expense
66276	V00345--Heritage Imaging	6/20/2023	5,546.68	Imaging Expense
66277	V00633--Hunt, Dorcey	6/20/2023	458.29	Employee Reimbursement Expense
66278	V00264--INLAND IMAGING BUSINESS ASSOCIATES,	6/20/2023	1,143.36	Imaging Expense
66279	V00277--Johnson Law Group	6/20/2023	2,500.00	Legal Expense
66280	V00285--Kanan, Ashley	6/20/2023	145.00	Laboratory Expense
66281	V00298--LANDAUER INC.	6/20/2023	214.48	Imaging Expense
66282	V00316--LocalTel Communications	6/20/2023	58.90	Telecommunications Expense
66283	V00761--LogiCoy, Inc	6/20/2023	2,000.00	Contract Expense
66284	V00326--MCKESSON	6/20/2023	937.65	Medical Supplies Expense
66285	V00759--Patient	6/20/2023	20.00	Patient Refund Expense
66286	V00359--NORCO INC	6/20/2023	238.50	Medical Supplies Expense
66287	V00682--Onestaff Medical, LLC	6/20/2023	4,740.00	Contracting Staff Expenses
66288	V00381--OWENS & MINOR	6/20/2023	1,475.57	Medical Supplies Expense
66289	V00383--Pacific Office Automation INC	6/20/2023	108.00	Information Technology Expense
66290	V00646--PARAREV	6/20/2023	2,500.00	Information Technology Expense
66291	V00396--Performance Health Supply, Inc	6/20/2023	171.57	Medical Supplies Expense
66292	V00400--PETTY CASH - C	6/20/2023	10.00	Administration Expense
66293	V00401--PHD UNEMPLOYMENT COMPENSATION	6/20/2023	860.00	Unemployment Insurance Expense
66294	V00402--PHD WORKERS COMPENSATION	6/20/2023	8,583.00	Workers Compensation Expense
66295	V00599--Ricoh	6/20/2023	272.00	Copier/Fax Expense
66296	V00430--RICOH USA INC	6/20/2023	109.17	Copier/Fax Expense
66297	V00436--RITZVILLE DRUG	6/20/2023	16.17	Pharmaceuticals Expense
66298	V00439--RITZVILLE HARDWARE	6/20/2023	327.45	Plant Operations Expense
66299	V00440--RITZVILLE JOURNAL	6/20/2023	3,322.50	Advertising Expense
66300	V00767--Patient	6/20/2023	31.26	Patient Refund Expense
66301	V00459--SAMARITAN HEALTHCARE	6/20/2023	75.00	Billing Expense

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Check Number	Vendor Name	Check Date	Check Amount	Purpose
66302	V00480--SPHC Service	6/20/2023	1,700.04	Plant Operations Expense
66303	V00518--Travelers CL Remittance Center	6/20/2023	4,936.10	Insurance Expense
66304	V00738--Umpqua Bank	6/20/2023	15,629.59	Corporate Card - Various Expense
66305	V00626--US Bank Equipment Finance	6/20/2023	72.36	Leasing Expense
66306	V00536--US Foods	6/20/2023	2,017.52	Dietary Expense
66307	V00568--WASHTUCNA, TOWN OF	6/20/2023	161.27	Utility Expense
66308	V00724--ZRG Partners, LLC	6/20/2023	21,083.33	Recruitment Expense

\$ 613,770.08



East Adams Rural Healthcare

903 S Adams Ave.
Ritzville, Washington 99169
509-659-1200

CFO Report to the Board
Board of Commissioners
East Adams Rural Healthcare
July 26, 2023

May Financial Status

East Adams Rural Healthcare's May business resulted in a Net Income of \$941,799, bringing the year-to-date Net Income to \$1,955,873. Service delivery in May was comparable to April, however, due to the positive Medicare reimbursement adjustment at May 31st, net Patient Revenue had a positive variance to the monthly budget of \$901,387.

May Operating expenses of \$1,091,522 were below the monthly budget by 8% and Non-Operating Income exceeded budget by 22%.

The May net income of \$941,799, exceeded the monthly budget by \$933,241.

Revenue Collections

Revenue collections for May were \$984,995, which is close to the preceding twelve-month average of \$959,238. May Epic collections were up \$233,226 over April.

Net Patient Accounts Receivable Days in AR at May 31 were 101.

Accounts receivable billing and collections activity is monitored daily and discussed with Multicare's revenue team weekly. While still encountering issues, the on-site Divurgent consultants have made solid progress through training staff and making some breakthroughs working directly with MultiCare to find and address gaps in various Epic processes.

Expenditures

The Year-to-Date operating expenses had a positive variance to budget of 8%. Due to the temporary need for outside consultants, Purchased Services exceeded budget by 28%. With progress being made by the Divurgent consultants and the hire of the new permanent Chief Financial Officer, and EMS Manager, it is anticipated this expense category should decrease significantly in the coming months.

Days cash on hand at May 31, 2023 was 126.

Respectfully submitted,
Renée Taylor, Interim CFO

East Adams Rural Healthcare**Adams County Public Hospital District No. 2 Balance Sheet**

As of May 31, 2023

Reporting Book:

ACCRUAL

As of Date:

05/31/2023

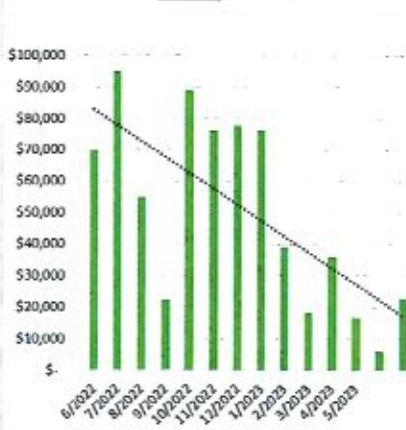
	Month Ending 01/31/2023	Month Ending 02/28/2023	Month Ending 03/31/2023	Month Ending 04/30/2023	Month To Date 05/31/2023
	Actual	Actual	Actual	Actual	Actual
Current Assets					
Operating Cash	3,199,342	2,822,378	2,500,982	2,538,491	3,471,035
Patient Accounts Receivable	4,823,218	5,303,472	5,688,893	5,872,711	6,202,945
Allowance for Doubtful Accounts	1,669,534	1,322,516	807,957	784,402	55,856
Third Party Receivables	444,769	181,907	168,591	168,592	168,592
Taxes Receivable	218,875	335,544	378,366	67,223	(112,233)
Inventory	310,703	340,889	363,054	368,877	393,276
Reserve for Operations	26,679	26,773	26,882	26,991	27,100
Reserve for Funded Depreciation	1,872,222	1,878,804	1,886,365	1,893,217	1,097,968
Prepaid Expenses	84,972	69,311	37,167	74,509	66,297
Total Current Assets	9,311,246	9,636,562	10,242,343	10,226,209	11,259,124
Other Assets					
Property, Buildings, & Equipment	17,596,232	17,596,232	17,596,232	17,596,232	17,596,232
Accumulated Depreciation	(8,790,057)	(8,854,780)	(8,919,504)	(8,984,227)	(9,048,951)
Construction in Process	749,889	764,117	764,967	764,967	778,658
Other Assets	9,556,064	9,505,569	9,441,695	9,376,972	9,325,939
Total Assets	\$ 18,867,311	\$ 19,142,131	\$ 19,684,038	\$ 19,603,181	\$ 20,585,063
Current Liabilities					
Accounts Payable	268,041	90,890	166,143	108,680	75,539
Payroll & Related Liabilities	348,944	403,210	423,249	450,713	621,514
Third Party Cost Report Settlements	168,717	168,717	168,718	168,718	168,718
Current Portion of Long Term Debt	260,000	260,000	260,000	260,000	260,000
Other Accrued Expenses	375,426	412,032	416,285	428,560	451,380
Total Current Liabilities	(1,421,128)	(1,334,849)	(1,434,395)	(1,416,671)	(1,577,150)
Long Term Debt	(7,432,575)	(7,462,209)	(7,491,844)	(7,326,635)	(7,206,237)
Equity from Operations	(9,845,802)	(10,013,607)	(10,345,072)	(10,757,800)	(10,859,876)
Total Liabilities & Fund Balance	\$ (18,867,311)	\$ (19,142,131)	\$ (19,684,038)	\$ (19,603,181)	\$ (20,585,063)

EARH Revenue Collections

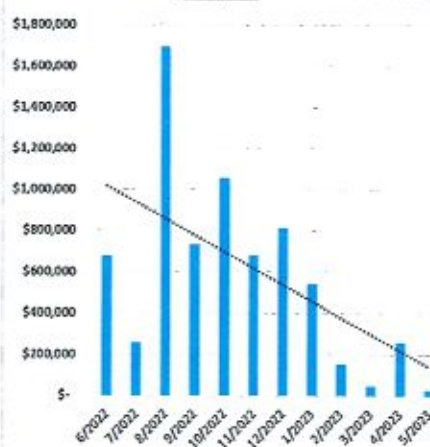
12 Month Trend

Month/Year	Total Deposits	Next Gen Clinic	Old EMR Hospital	Grants/Other	Epic-Hospital & Clinic
4/2022	\$ 931,309	\$ 69,707	\$ 790,282	\$ 71,319	\$ -
5/2022	\$ 923,732	\$ 95,004	\$ 773,803	\$ 54,924	\$ -
6/2022	\$ 901,380	\$ 54,838	\$ 677,329	\$ 169,213	\$ -
7/2022	\$ 317,038	\$ 22,297	\$ 255,452	\$ 39,289	\$ -
8/2022	\$ 1,815,105	\$ 88,959	\$ 1,693,890	\$ 32,256	\$ -
9/2022	\$ 880,920	\$ 76,139	\$ 733,380	\$ 71,400	\$ -
10/2022	\$ 1,151,127	\$ 77,711	\$ 1,059,172	\$ 14,243	\$ -
11/2022	\$ 783,132	\$ 76,221	\$ 678,305	\$ 28,606	\$ -
12/2022	\$ 894,691	\$ 39,237	\$ 813,945	\$ 41,510	\$ -
1/2023	\$ 1,327,628	\$ 18,412	\$ 539,555	\$ 497,528	\$ 272,132
2/2023	\$ 782,307	\$ 35,875	\$ 154,048	\$ 292,140	\$ 300,244
3/2023	\$ 717,481	\$ 16,923	\$ 48,990	\$ 165,557	\$ 486,011
4/2023	\$ 1,016,318	\$ 5,913	\$ 259,799	\$ 50,294	\$ 700,312
5/2023	\$ 984,995	\$ 22,792	\$ 28,665	\$ -	\$ 933,538

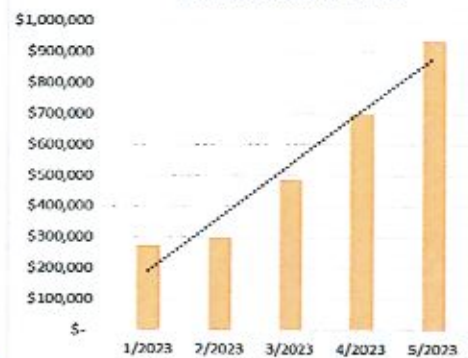
EARH Clinic Revenue Collected



EARH Hospital Revenue Collected



EARH Epic Clinic & Hospital Revenue Collected





East Adams Rural Healthcare

VOUCHER CERTIFICATION AND APPROVAL

I, THE UNDERSIGNED SUPERINTENDENT, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST AND PAID OBLIGATIONS BY ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2 AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS.

COREY FEDIE, SUPERINTENDENT

WARRANTS AUDITED AND CERTIFIED BY THE SUPERINTENDENT HAVE BEEN RECORDED ON THE ATTACHED LISTING.

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2, ADAMS COUNTY, WASHINGTON, DO APPROVE THOSE WARRANTS INCLUDED IN THE ATTACHED LIST AND FURTHER DESCRIBED AS MAY ACCOUNTS PAYABLE WARRANTS #066147 THROUGH #066308 IN THE AMOUNT OF \$613,770.08.

SIGNED THIS 26TH DAY OF JULY 2023:

ERIC WALKER, COMMISSIONER

JOHN KRAGT, CHAIRMAN

STACEY PLUMMER, VICE CHAIRMAN

MATT KUBIK, COMMISSIONER

DAN DUFF, SECRETARY/COMMISSIONER